



JEEVIKA

An Initiative of Government of Bihar for Poverty Alleviation

Bihar Rural Livelihoods Promotion Society State Rural Livelihoods Mission, Bihar



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Office Order

The first round of SHG CRP of FY 2019-20 is going to start from the 4th week of June 2019 for 45 days. In this, the role of Community Resource Person (CRPs) is very critical. The CRPs will be involved in the identification of targeted HHs of unentered villages, SHG formation and their basic modular trainings. There is a series of activities that needs to be done in order to facilitate the movement and deployment of CRPs in the field locations.

SHG FORMATION CRP ROUND

- Initiation in 15 districts with 245 CRP teams.
- Each CRP team will cover atleast 4 villages: **between 24th June'19 to 05th August'19.**
- In each of the villages, the CRP team will spend 8-10 days.
- In each of the CRP team, preferring one member to be able to read and write.
- The local CM will be supporting the CRP team.

The output will be as-

1. Each of the CRP team will form 30-35 SHGs.
2. The total output from the 245 CRP teams will be between 7000-9000 SHGs.
3. CRP teams will also impart basic modular training to newly formed SHGs covering functioning of SHG, fund management, rotation of leadership and importance of Panchsutra.
4. Each of CRP team will identify active women in villages.
5. Each of the team will prepare SHG profile in the given format.
6. Each of the CRP team will place basic registers (LDP and Minutes book)
7. The team will also administer SHG By-laws in the newly formed SHGs.

The Time-line

Readiness of CRP teams with availability of CRP kit and required material like roster, profile photocopy, By-laws and Id card from concern CLF/VO to CRP teams.	By 21 st Jun'19
Orientation to CRP teams	22 nd -23 rd June'19
Briefing at block level and Deployment of CRP teams in village 1	24 th June'19
Initiation of work in Village 1	25 th June'19
Wrap up in Village 1 and team will move to village 2	04 th July'19
Initiation in village 2	05 th July'19
Completion in village 2	14 th July'19
Initiation in village 3	15 th July'19
Completion in village 3	24 th July'19
Initiation in Village 4	25 th Jul'19
Completion in Village 4	03 rd August'19
Compilation of reports, google doc link filling for report	04 th August'19
Debriefing of CRP teams	05 th August'19

Following districts needs to take CRP drive for SHG formation during the month of June-July'19 for 45 days:

CRP Drive planning for Q1				
Sl.	District	Teams Proposed	Total CRP members	Movement of CRP Team
1	Araria	25	100	Local
2	Banka	25	100	Local
3	Bhojpur	10	40	Local
4	Begusarai	10	40	Local
5	Buxar	5	20	Local
6	Darbhanga	10	40	Local
7	East Champaran	25	100	Local
8	Jehanabad	10	40	Local
9	Katihar	20	80	Local
10	Kishanganj	30	120	Local
11	Purnea	15	60	Local
12	Saharsa	15	60	Local
13	Sitamarhi	15	60	Local
14	Siwan	15	60	Local
15	Vaishali	15	60	Local
	Total	245	980	

The concerned district will tag 1-2 active women (*if needed*) with the CRP team and will be paid as per CRP policy (intra block slab). Districts are also encouraged to add no of teams if required.

It is mandatory for every district to ensure the placement of required numbers of CRP teams to make entry in the un-entered villages/habitation (*as per proposed plan*). In case of any deviation, the concern DPMs need to ensure proper justification from their BPIU team before the day of briefing of CRP round.

SHG formation CRP drive Budget of Q1 in 15 districts:

Sl.	Topics	Participants	Travel	Boarding & Lodging	Total cost	Remarks
1.	Orientation of 2 days	245CRP teams(980 members)	200 per member (980*200)	650 per member per day (980*650)	1,96,000+12,74,000 = 14,70,000.00	They will reach the training venue on the training day and lodge for the day. Travel cost includes travel from CRP staying place to training venue.
2.	CRP kit (other than logistic kit)	1 kit per 1 team (245*200)			49,000.00	Kit for CRP includes Folder, copy of By-laws and SHG profile, register, pen and ID card. Assuring CRP teams to receive before Briefing session.

3.	Local Vehicle	245CRP teams	1500 per team		3,67,500.00	Local travel between villages
	Total cost				18,86,500.00	

The DPCU/BPIU will ensure that-

1. The concerned DPCU will ensure that CRPs will take sufficient advance from their respective VO for meeting their travelling and food expenses.
2. The concerned DPCU should ensure that proper logistic arrangement arranged for the CRP teams before reaching of CRP teams to their BPIU.
3. The CRPs is entitled to get the actual TA apart from their honorarium during their transition as per the internal CRP policy. The district can arrange appropriate mode of transportation for movements as per the need/ requirement.
4. The concerned ICB official will take appropriate approvals from DPM for the CRP round (*as per the protocol laid down in the CRP drives*).
5. In case of insufficient CRP kits available in any of the districts then district will pull CRP kits from the blocks and in case of unavailability, they can also purchase the required CRP kits.

All DPMs/ In charge is hereby directed to follow up the CRP strategy for an effective utilisation of CRPs in SHG formation in unentered villages.


(Balamurugan D.)

Chief Executive Officer-Cum-State Mission Director

Copy to:

1. All DPMs/ FMs/ Manager-ICBs/ TOs/ BPMs.
2. All PCs/ SPMs/ SFMs/ PMs/ AFMs.
3. OSD/ Director/ CFO/ AO/PS/ PO.
4. IT Section.
5. Concerned File.